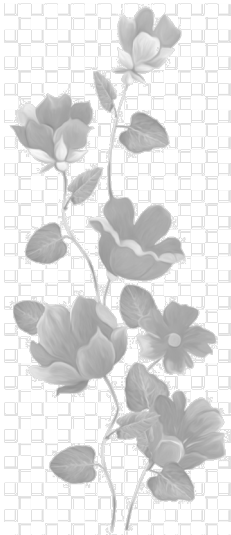


Second Annual Spring Craft Show

Vendor Registration Information

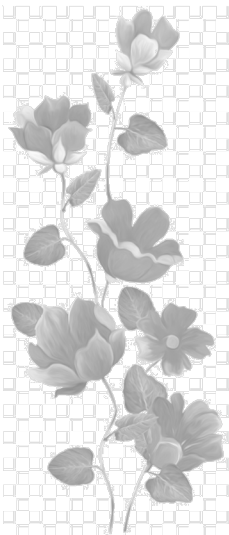
Egg Harbor Township Parks and Recreation is very excited to be hosting its first Spring Craft Show on **May 7th, 2022**. Our show will feature a variety of arts and crafts from local artists and vendors including jewelry, crafts, and home-made gourmet foods. Please fill out the form attached if you would like to participate in our show. Please feel free to tell any other crafters you feel may be interested in being part of our show!



LOCATION:	Egg Harbor Township Community Center 5045 English Creek Avenue, Egg Harbor Township, NJ, 08234
DATE:	May 7, 2022
TIME:	9:00 AM to 3:00 PM
REGISTRATION FEE:	\$25 Outdoor Space \$35 Indoor Space \$45 Indoor Corner Space A 8 foot table and 2 chairs is available for a \$10 fee
APPLICATION DEADLINE:	April 16, 2021 <small>*Please note that Registration will be accepted on a <u>first-come, first-serve basis</u> and space is limited, no spaces will be held prior to application being received. EHT Recreation reserves the right to wait list any application.</small>

SHOW GUIDELINES & REGULATIONS:

- * Vendors selling original work will be given priority, only a limited number of direct sales vendors will be accepted.
- * If you would like pictures of your items to be included in marketing material for this event, please send them in with you application.
- * Indoor spaces are roughly 10 foot wide and 8 foot deep. Outdoor spaces are 10 foot wide and vary in depth based on the area.
- * In the case of inclement weather outdoor vendors will be moved inside, spaces sized of these indoor spaces may vary.
- * Tables are roughly 8 foot long and 2.5 foot deep.
- * The Community Center will be open at 7:00AM on Saturday for vendors to set up their displays. No early setup will be allowed
- * Vendors must park in the designated vendor parking spaces. Vendors cannot leaver their cars in the loading/unloading zones during the show. Loading/Unloading must be done from the Loading/Unloading Zone or Vendor Parking.
- * Vendors must be set-up by 9:00 AM or forfeit their space.
- * Vendors must fit their displays within the space assigned to them.
- * Vendors are expected to remain set up until 3 pm. Vendor who packs up prior to the end of the show may not be invited back.
- * Vendors assume all responsibility for loss or damage to merchandise, including fire, flood, and theft.
- * Vendors may bring additional display materials and equipment that fit within their space but please note that NO electricity access is provided.
- * Any food sold **MUST** be pre-prepackaged.
- * Outdoor vendors who plan on bringing a tent, please provide this information on your application. Tents will need to be weighted down the day of the event.
- * This event will comply with all CDC and State Health Department Guidelines
- * Vendor space confirmation & assignment is at the sole discretion of EHT Recreation and will be received by the vendor via USPS.
- * Registration Forms & Fees must be received by the office by mail or in person by April 16, 2022.
- * Cancellation: Vendor cancellations must be submitted to the Recreation office at least 2 weeks before the event to receive a 1/2 refund on your registration fee. No refunds will be made with less than 2 weeks notice without a Doctors Note.
If the Recreation Office cancels the event for any reason, vendors will have a choice of transferring their registration to a future event or receiving a full refund.
Refunds are processed through the Finance Department's bill-paying schedule and will be issued by Township check. There will be no cash refunds or credit card refunds.
- * Please direct further questions about the event to EHT Recreation by phone: (609)272-8120 or email: Recreation@ehtgov.org



Second Annual Spring Craft Show

Vendor Registration Form

NAME: _____ COMPANY NAME: _____

ADDRESS: (Street– City– State– Zip)

PHONE #: _____ EMAIL: _____

WEBSITE: _____

Are your products handmade? [] Yes [] No

Are you a direct sales vendor? [] Yes [] No

If yes, does your company allow more than 1 vendor at an event? [] Yes [] No

DESCRIPTION OF CRAFT OR SERVICE: (Ex. Homemade Soaps, Customized Jewelry, etc..)

PLEASE CHECK ONE: [] Outdoor Space (\$25)(Are you bringing a pop-up tent? [] Yes [] No)
[] Indoor Space (\$35)
[] Indoor Corner Space (\$45) (merchandise can be displayed along 2 sides of space)

Would you like to add a table and 2 chairs for an \$10 fee? [] Yes [] No

Vendor Liability Agreement:

By completing this Holiday Craft Show Registration Form, I (Print Vendor Name) _____, hereby agree (1) to waive, release forever, discharge and defend against any and all claims that may arise against Egg Harbor Township Recreation and its respective employees, administrators, and volunteers, in connection with the selling of my handmade crafts for damages and/or injuries to any person or property whatsoever, and (2) to indemnify and hold harmless the Egg Harbor Township Recreation Department and its respective employees, administrators, and volunteers, from any and all claims brought by of on behalf of any person or entity, arising out of or in any way connected with the selling of my handmade crafts and products.

COVID-19 ACKNOWLEDGMENT FORM

BACKGROUND - Egg Harbor Township and the Egg Harbor Township Department of Recreation (“EGG HARBOR TOWNSHIP”) offer the public the option to participate in or attend indoor and outdoor physical, social and educational programs/activities (“Recreation Programs”) held on [EGG HARBOR TOWNSHIP] property and other public and semi-public places accessible to large numbers of people on a daily basis. Due to the COVID-19 pandemic, individuals age 18 or older who wish to enroll themselves, their child or other dependent family member into a Recreation Program, or who seeks to volunteer in a Recreation Program, must complete, sign and return this Acknowledgment Form to [RECREATION OFFICE] by no later than 2021, or by the Recreation Program’s enrollment deadline. Enrollment and participation/volunteering in a Recreation Program is conditioned upon timely submittal of a completed Acknowledgment Form.

ACKNOWLEDGMENT - I/WE acknowledge that I/WE have been provided with, read and fully understand this Acknowledgment Form, the Center for Disease Control’s (“CDC”) and the New Jersey Department of Health’s (“NJDOH”) information and guidelines regarding COVID-19 and Multisystem Inflammatory Syndrome in Children) (“Pandemic Illnesses”), and the EGG HARBOR TOWNSHIP Department of Recreation’s “COVID-19 Operational Plan” for 2021. I/WE further acknowledge that the Pandemic Illnesses: (1) are highly contagious and may cause serious permanent bodily injury, including death, of healthy persons of all ages; (2) are subject to changing recommendations on limiting risk of exposure and spread; (3) remain prevalent throughout New Jersey; (4) are highly likely to spread to persons in direct contact with or in close proximity to (within about 6 feet) an infected person; (5) believed by the CDC/ NJDOH to spread by droplets produced into the air when an infected person coughs, sneezes, talks or otherwise moves air out through their nose and mouth, and from touching surfaces on which droplets containing the virus exist. I/WE further acknowledge that attending or participating in a Recreation Program poses an inherent and heightened risk of exposure, infection and bodily injury from the Pandemic Illnesses regardless of preventative measures taken by EGG HARBOR TOWNSHIP.

Vendor Signature _____ Date: _____

PLEASE SUBMIT THIS REGISTRATION FORM AND THE APPROPRIATE SPACE FEE TO:

Spring Craft Show
5045 English Creek Avenue, Egg Harbor Township, NJ 08234

PLEASE MAKE CHECKS PAYABLE TO **EHT**.

Vendor Registration Forms and Registration Form must be received by the Application Deadline:

April 16, 2022

OFFICE USE ONLY

Amount Rec’d: \$ _____ Check No. _____ Date Rec’d: _____ Date Confirmation Mailed: _____

